

## OFFICIAL WITHDRAWAL FORM

Name of Student Leaving School: \_\_\_\_\_ Date: \_\_\_/\_\_\_/\_\_\_

Grade: \_\_\_\_\_ Locker #: \_\_\_\_\_ 1<sup>st</sup> period: \_\_\_\_\_ Counselor: Mrs. Mackey   
 Mrs. Milano   
 Ms. Ward

Class	Teacher's Signature	Grade to Date this Quarter	Textbook/Chromebook returned? (Y/N/NA)
English			
Social Studies			
Math			
Science			
Foreign Language			
Health			
Art			
Band			
Chorus			
Phys. Ed.			
JROTC			Uniform returned?
Other			

Librarian's Signature: \_\_\_\_\_

Main Office: \_\_\_\_\_

Guidance Counselor's Signature: \_\_\_\_\_

Mrs. Haberman (Parking Permit): \_\_\_\_\_

**OVER →**

I, \_\_\_\_\_, hereby withdraw \_\_\_\_\_ from  
(Name of Parent/Guardian) (Name of Student)

James I. O'Neill High School. The withdrawal is effective on \_\_\_\_/\_\_\_\_/\_\_\_\_. The reason for withdrawal

is: \_\_\_\_\_.

\_\_\_\_\_  
Signature of Parent/Guardian

\_\_\_\_/\_\_\_\_/\_\_\_\_  
Date

**Please fill in the following information if known.**

Name and address of school to which student is transferring: \_\_\_\_\_

\_\_\_\_\_  
(City, State)

Phone: \_\_\_\_\_

Fax: \_\_\_\_\_

Withdrawal of \_\_\_\_\_ was confirmed with \_\_\_\_\_  
(Student) (Parent/Guardian)

- Via phone
- Via email

By \_\_\_\_\_ Date \_\_\_\_\_  
(Guidance signature) (Date)