

Highland Falls-Fort Montgomery
Central School District

PO Box 287 · Highland Falls, New York 10928
www.hffmcsd.org

Media Permission Opt Out Form

Each year the Highland Falls - Fort Montgomery Central School District requests that each parent or guardian receive a "opt out" form regarding the use of their child's name or image for media purposes.

The Highland Falls - Fort Montgomery Central School District takes pictures and videos of students involved in school activities throughout the year. Student work may also be copied for use in newsletters and on District or school web sites.

The District may use the images on the District web site and on individual school web sites, in e-mail, in print and electronic publications, individual school newsletters, or on the District's Cable Channel.

Additionally, the District allows outside media, including newspapers, television and radio, to cover various school events. Images may be published in print, on a web site or on television. Information released with these pictures and/or video may include:

- Student's name
- Student's grade in school
- Degrees, honors and awards received
- Participation in officially recognized activities and sports.

If, for any reason, you do not want to have your child included in images used in any outside media or by the District, please complete the form below and return to your child's building principal by the second week of September of the current school year. If you are a new resident please return the form within 30 days of your child's registration.

Highland Falls - Fort Montgomery CSD Media Coverage Opt-Out Form

If you do not wish to allow images of your child or your child's work used by the School District in the manner described above, please complete this section and return to your child's building principal by the second week of September of the current school year.

I do not want the types of information described above regarding my child,

(Name of Student)

released to outside newspapers, television stations or used by the District during the current school year.

Date: _____

Signed: _____

Parent/Guardian

Print Name: _____

Parent/Guardian

Relationship to child: _____