

# HFFM PTP Pre-K—8

Parent • Teacher • Partnership

- PO Box 173 • Highland Falls, NY • 10928 • email: [hffmptfk8@gmail.com](mailto:hffmptfk8@gmail.com) and [fmesptp@gmail.com](mailto:fmesptp@gmail.com)
  - 2020-2021 Board: President, Christine Cahill – Vice President, VACANT – Secretary, Krista Bilodeau–Treasurer, Debbie Jersey– Trustees-Jennifer Wagner, Paula Rostron, Pricilla Young
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## MEETING Minutes

**June 7, 2021 - 7pm-8pm Virtual Meeting**

**Google Meet Code:** [meet.google.com/izf-ksyu-hsn](https://meet.google.com/izf-ksyu-hsn)

**Opening of meeting: 7:04p.m.** Thank you for joining! Given the current in-ability to meet in person, the agenda can be found within the meeting post found on Class Dojo or our FaceBook page.

### Introduction of Board Members:

Christine Cahill, **President** (CC), 2018-2021 extended  
Krista Bilodeau, **Secretary** (KB), 2018-2021 extended

Jen Wagner - **Vice President** (JW) 2021-6/2021  
Debbie Jersey, **Treasurer** (DJ) 2019-2021

### Trustees: Annual Term one year 2019-2020

Paula Rostron, **Trustee** (PR) Pricilla Young **Trustee** (PY),

### District Representatives: (Non-Board Members)

Kristen Magyar  
Nancy Padula

### Community Members:

Monique Wolf  
Nicole Kelly  
Amy Jo Jones

### Communications (incoming mail and correspondence) N/A

### Approval of Minutes:

Last Meeting: Motion to approve minutes from 5/3/21 by CC, 2<sup>nd</sup> by DJ, aif.  
Special Business Meeting: Krista to resend minutes for approval and posting.

### Approval of Treasurer's Report:

Account balance as of 5/30/21: \$14,600.16  
Motion to approve by CC, 2<sup>nd</sup> by KB, aif.

### Funds Received:

Donation from Salon on the Hudson in the amount of \$200 towards Teacher Appreciation  
Amazon Smile \$40.38  
Box Tops Check \$153.40

**FMES:**

**HFIS:**

### On-Going School Earnings Updates:

Monies received from Amazon Smile and Box Tops.  
Box Tops running a promotion to win 5,000 extra box tops, DJ to look for details to share out via dojo/fb posts

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## Bills:

**Reimbursables: Please have your reimbursement forms completed ahead of the meeting**

**FMES** : CC \$41.93 for Teacher Appreciation shopping, KB \$ \_\_\_\_\_

**HFIS**: JW \$ \_\_\_\_\_, DJ\$ \_\_\_\_\_ Other: \_\_\_\_\_

## Committee Reports:

- 1. HFIS Principal's Report:** Mr. MacElduff – Received via email
  - HFIS Field Day is taking place the week of June 14th (rain dates are the following week). Students will be broken into grade level/cohorts and participating in several events for the morning. Administration purchased ice pops for the students and Mr. Arduino and Mr. Hendershot have coordinated the events with the classroom teachers. Students who attend the Virtual Academy will be able to participate in Virtual Events that the P.E. teachers created and will share out with the students via Google Classroom.
  - 6/16, is our 5th grade Moving Along Day. Instead of a ceremony, the 5th grade team and Mrs. Hannigan planned out a day of fun for our 5th graders including a possible walking trip (not finalized) to an ice cream store down the road. Due to all the covid guidelines that are changing daily, we felt it was best to keep the festivities small and make a video for families to watch and enjoy.
  - 6/23, is our 8th grade Moving Up Ceremony. This will be a live ceremony and it will be held at the JIO auditorium. Students are allowed to bring 2 guests ONLY, no exceptions. This will be an abbreviated ceremony as per the guidelines from the NYSDOH. However, this will be our first live ceremony in over 16 months and we are very excited. We hope this marks the beginning of getting back to normal and we are looking forward to a successful evening.
- 2. FMES Principal's Report:** Ms. Adelstein – No update, CC reached out to schedule end of year mtg.
- 3. FMES Update: - Parent Liaisons:** Krista Bilodeau & Christine Cahill
  - 2020 Follow up:** Playground Committee – Plan was re-sent 4/14 to our committee & Principal for re-review. Kristen O'Dell and PY please review in case of edits. (Material costs, items still relevant..) Still awaiting word from RA.
  - Current Events:**
    - Teacher Appreciation To-Go Snack Station and Art Work on doors. KB, CC, and JW met on Tuesday, May 5<sup>th</sup> to hang student art work and thank you notes on teacher doors. KB and volunteer, Nicole Kelly met on Thursday May 7<sup>th</sup> to set-up To-Go station for Friday.
    - Virtual PTP Dance Party – 6/4 at 7p.m. Great fun! We had 24 students signed up and about 18 who attended. Kids looked like they had a great time! Thanks to Mrs. Magyar for helping to set-up the event classroom, Mrs. Adelstein for hosting the classroom, and PY for creating the permission slip/google form and helping with the video.
  - Upcoming Events:**
    - Retiree flags for Mrs. Gianiodis and MRs. Garcia requested by RA. See motions.
  - Funding Requests Submitted:**
    - 2<sup>nd</sup> Grade Rising Stars – Request to be reimbursed for up to \$150. Voted via text, see motions.

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- 4. HFIS Update: Parent Liaisons:** Debbie Jersey & Christine Cahill
  - a. Current Events:**
    - **Teacher Appreciation** – Decorated entrances, chalk art on sidewalks. Thanks you to volunteer, Monique Wolf and family for your help.
    - DJ and CC met on Thursday to decorate and set-up for to-go snack bags.
    - **Outdoor Event** – plan for future, out of time this school year.
  - b. Upcoming Events:** CC and DJ to meet with Mrs. Maldonado for an end of year meeting and to discuss fundraising abilities for next year.
  - c. Funding Requests submitted:**
    - **T-Shirts for 8<sup>th</sup> and 2<sup>nd</sup>** – motion to approve via text, see motions.
  - d. Teacher Liaisons** – Erskine 5/6 – on hold
- 5. Student Council Liaison Report:** Debbie Jersey
  - a.** Student Council had met virtually and transitioned to in-person, have met a few times.
- 6. Fundraisers:** New Board to meet in July to discuss and determine 21/22 fundraisers
  - a. School Tool Box** – School supply lists prepared by class and sent to homes directly. I have recent quotes from Keith Bulatao long time fundraiser partner of ours. Parents would order their school supply list and PTP would get a percentage of purchases. Holy Innocence will be sending home flyers for distributing school supplies to those in need for next year. KM confirmed.
  - b. Believe Catalog/Tools for Schools/Spirit Wear-** Inquiries from suppliers
  - c. Square 1 Art/Art to Remember** – PY to gather information
  - d. Suggested:** Sunflower Fundraiser and Competition KO
  - e.** Must make smart choices for next school year, things that can easily be done without access to the school or if we are virtual.
- 7. Recent Face book / Class Dojo posts–** PTP meeting post, maintain minimal posts

## Old Business:

- a. PTP Purchase / Support:**
  - FMES:** 2<sup>nd</sup> Grade T shirts, previously approved up to \$500, see motion for payments
  - HFIS:** 8<sup>th</sup> Grade T Shirts, previously approved up to \$500, see motion for payments
- b. Audit Committee-** Persons that will participate – Sally Dorsch, Monique Wolf, and Tracie DeSpirito. Completed.
- c. Special Business Meeting** – By-laws adopted on 5/19 and signed. Posted on district website. Made necessary changes due to Covid-19. Change in election rotation. President and Treasurer will be re-elected on same schedule and Vice President and Secretary on the same schedule. Trustees re-elected each year. We need to form a By Law Committee.
- d. Savings Account & Electronic Payments for Events** – On hold

## New Business:

- 1. By Law Committee** – must be formed
- 2. Election Results:**
  - Congratulations to the new Board for the 2021/2022 school year. Krista Bilodeau – Vice President, Jennifer Wagner – Secretary, Trustees – Priscilla Young, Nicole Kelly, and Monique Wolf.

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### 3. Voting / Motions

- 8<sup>th</sup> Grade Shirts** - \$434.75 paid via check, motion by CC, second by KB, aif.
- 2<sup>nd</sup> Grade Shirts** - \$498.00 paid via check, motion by CC, second by DJ, aif.
- 2<sup>nd</sup> Grade Rising Stars** – Reimburse up to \$150 pending the submission of receipts. Motion by CC, second by KB, aif.
- Reimbursement** – check to be made to CC in the amount of \$41.93, Motions by DJ, second by KB, aif.

### 4. To dos for the month and assignees:

- CC to follow-up if schools need ice pops for field day.
- CC to schedule summer meeting to discuss fundraisers and events for 2021/2022

### Public Comment:

- NP, Could we consider doing retiree flags for HFIS as well? Mrs. Doyle and Mrs. Wetzel retired this school year. CC to reach out to Ms. Maldonado to inquire.
- NP, can she submit a support request for the 5<sup>th</sup> grade moving up? Yes, please submit and the PTP would vote via text or email. Other moving up ceremonies have received up to \$150 and we would like to be fair across the district for such events.
- MW, thought electronic elections were much better. Asked how the participation was. Nominations were extremely minimal. Election ballots we received more. Posts get lost on Dojo, perhaps next year when we are more present in the school we will have better luck.
- KM suggested a new brand or logo that we can use as our image across all PTP social media, papers, posts, and image tiles. Easy to read and recognizable. Same for both schools. PY can work on and DJ to pull up current files. MW suggested a 4<sup>th</sup> grade logo contest, great idea but school is almost over and we would want it to roll out for September start.

**Adjournment:** 8:09p.m.

**Next Meeting:** Summer Business Mtg. TBA