

HFFM PTP Pre-K—8

Parent • Teacher • Partnership

- PO Box 173 • Highland Falls, NY • 10928 • email: hffmptfk8@gmail.com and fmesptp@gmail.com
 - 2020-2021 Board: President, Christine Cahill – Vice President, Jenn Wagner – Secretary, Krista Bilodeau–Treasurer, Debbie Jersey– Trustees-Paula Rostron, Pricilla Young and one vacant Trustee position
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SPECIAL BUSINESS MEETING MINUTES May 19th, 2021 @ Brooks Park Pavilion

Current Board Members:

Christine Cahill, **President** (CC), 2018-2020 extended to 6/2021 Jenn Wagner-**Vice President** Appointed 4/2021-6/2021
Krista Bilodeau, **Secretary** (KB), 2018-2020 extended to 6/2021 Debbie Jersey-**Treasurer** (DJ) 2019-2021

Trustees: Annual Term one year 2019-2020 extended to June 2021

Vacant Position **Trustee** (___) Paula Rostron, **Trustee** (PR) Pricilla Young **Trustee** (PY),

Attendance:

Krista Bilodeau
Christine Cahill
Debbie Jersey
Jennifer Wagner
Paula Rostron
Priscilla Young
Kristen O'Dell
Monique Wolf
Tracie DeSpirito
Stacy Falk

Purpose of meeting: Review term changes for Executive Officers and this years' election with the best interest of the PTP Organization for a more stable transition during this time.

The Executive Board has agreed the turning over $\frac{3}{4}$ of the Executive Board at once is not advisable and not in the best interest of the Organization. Upon discussing each office, terms and what would provide the best support moving forward it was agreed that:

- VP would be elected June 2021 as planned (since Jenn Wagner was appointed position only until June 2021)
- Secretary would be up for election in June 2021 as planned, being that it was extended due to the pandemic.
- Both aforementioned offices going forward would be placed on the same staggering schedule for the election being 2021, 2023 and 2025.
- The Treasurer, extended thru 6/2022, will remain as planned and elected in 2022.
- The President will extend through 6/2022 to maintain the staggering elections of two executive board members.
- The President and Treasurer would now be on the same election schedule every two years starting 2022, 2024 and 2026.
- Trustee Positions (3) will be elected annually as planned. The purpose being to break tie votes and to gain experience and understanding on hopes of becoming executive officers for future elections.

To summarize, to address the current Covid related issues affecting executive terms, an addendum to the By Laws will be made to address the change in election years and officers to be as follows:

- a. VP and Secretary every 2 years starting in 2021
- b. President and Treasurer every 2 years starting 2022
- c. 3 Trustees every year starting in 2021

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Other items to amend:

The Secretary will distribute nomination/election ballots in paper/electronic form.

Nominations will go out on 4/1 annually, due back 4/14

Ballots will go out by 4/20, due back 4/30

New officers will be introduced at the May meeting and will take office at the end of the June meeting each year.

Note: Section 19.01 of the existing By Laws, the executive board is fully allowed to make changes to the By Laws, procedures, and policies when necessary. A 2/3 vote by the executive Board is required to pass amendments. Trustee positions will be used as a deciding vote if there is a 50/50 tie.

Other Business:

- PY will assist in creating google form for electronic nominations, already started, needs editing pending above changes. Will make KB and CC collaborators to share and edit.
- KB and/or CC to contact Jeremy H. to ask for assistance in “counting” or confirming ballots for the election as an unbiased third party. He can be made a collaborator to see results.
- Nominations to be shared on Monday, May 24th on Dojo and FB and due back Friday the 27th.
- Board member to contact all nominated to confirm interest and willingness to be on the official ballot.
- Ballots to be distributed electronically via Dojo and FB on Tuesday, May 31st and be counted after 12 noon on Monday, June 7th.
- Newly elected Board Members will be announced at the 6/7 meeting.
- We would like to create a By Law Committee to read carefully through the by laws and see if/where anything needs updating or changing so we can be current with our needs and the needs of the school.
- CC announced to all in attendance that if any of them are interested in submitting letters of interest they must do so by 5/27.

Public Comment:

- PY expressed her concern regarding turning over 2 of the most valued board positions at the same time (president/treasurer). The Board expressed their understanding; however, due to the nature of our current terms and how they are rolling over we have very little choice. We hope that a new community member or new trustee will be able to see how things work this year with the treasurer and be willing to run next year.
- KO brought up the requirements to run for office. Suggested that we withdraw or change said requirements so new parents can run and we can widen our election pool. The Board agreed that those requirements will be adjusted (not waived) for just this year’s election as an Emergency Power due to Covid. The requirements will allow any parent or guardian to run for an open seat that has participated in fundraisers/events and attended 3 meetings dating back to September of 2018. The requirements will stand for future elections. The By-Laws read that if no letters of interest are received from individuals that meet said requirements then other interested parties may be nominated regardless of meeting the above requirements.
- SF and TD attended as Past Presidents and agreed with the course of action the current board is taking. Reiterating the importance of having stability on the board and maintaining staggered elections. They were impressed with the organization, professionalism, and book keeping that has been done over the last 5 years and commended the PTP on their work.

Adjournment: 7:15p.m.

Next Public PTP Meeting: Monday, June 7th via Google Meet